



AGENDA
BOARD OF DIRECTORS
Downtown Santa Monica, Inc.
Regular Meeting
1351 Third Street Promenade, Second Floor
Santa Monica, CA 90401
Thursday, March 22, 2018
5:00 P.M.

Notice is hereby given that a Regular Meeting of the Downtown Santa Monica, Inc. Board of Directors will be held at 5:00 P.M. on Thursday, March 22, 2018 at the offices of DTSM, Inc., 1351 Third Street Promenade, Suite 201, for the purpose of conducting the following business:

- 1. Roll Call**
- 2. Public Input on Items on the Agenda**
- 3. Consent Calendar**
 - 3.1. Approval of Minutes:** February 22, 2018
 - 3.2. Information Item:** Board Attendance Report
 - 3.3. Approval of Monthly Financial Statements:** FY18 October, November, & December
 - 3.4. 1200 Block Activation:** District Issues Committee recommends authorization of staff to negotiate and execute a license agreement with City of Santa Monica for placemaking on the 1200 Block of Third Street Promenade.
- 4. Report from Board Chair -** Chair Julia Ladd will highlight items of interest to the Board.
- 5. Report from Staff –** CEO Kathleen Rawson will advise the Board on current matters of interest.

6. Reports from City Staff, Liaisons, and Consultants

- 6.1. Jason Harris, Economic Development Manager**, will update the Board on Downtown economic development.
- 6.2. Rob York, York Consulting**, will update the Board on the Downtown leasing activity and marketplace.

7. Public Input on Staff and Consultant Reports

8. Agenda Items – All items may result in Board action.

- 8.1. PBAD 10-Year Reaffirmation Vote Results**
Kristin Lowell, KLI Finance, to present tabulated results of the 10-year reaffirmation vote for the PBAD (Zones 1, 2 and 3).
- 8.2. Local Coastal Plan**
Jing Yeo and Cary Fukui, City of Santa Monica, to present an update on the Local Coastal Plan.
- 8.3. Contracted Third Party Financial Services**
Audit & Finance Committee recommends (1) direction to staff to produce monthly financial statements in house, commencing in FY 2018/19; (2) direction to staff to review and modify internal controls accordingly; and (3) authorization of staff to negotiate and execute a contract with audit firm(s) for third-party financial services, including annual audit, quarterly compilation review, and 990 tax return preparation.

- 9. Board Member Comments and Announcements**
Board member announcements and agenda item suggestions.



10. **Public Input** (Public input is permitted only on items not on the agenda that are within the subject matter jurisdiction of Downtown Santa Monica, Inc. Please note that State law prohibits Downtown Santa Monica, Inc. from taking any action on items not listed on the agenda, including issues raised under this agenda item.).

11. **Adjournment**

DOWNTOWN SANTA MONICA, INC. OFFICES ARE HANDICAPPED ACCESSIBLE.

The agenda is available in alternate format upon request by calling DTSM, Inc. offices.

If you require any special disability related accommodations, please contact DTSM offices at least three days prior to the scheduled meeting.