



third
street
promenade

AGENDA

Downtown Santa Monica, Inc.

BOARD OF DIRECTORS

REGULAR MEETING

THURSDAY, SEPTEMBER 28, 2017, 5:00 P.M.

1351 THIRD STREET PROMENADE, SUITE 201

SANTA MONICA, CA 90401

Notice is hereby given that a Regular Meeting of the Downtown Santa Monica, Inc. Board of Directors will be held at 5:00 P.M. on Thursday, September 28, 2017 at the offices of DTSM, Inc., 1351 Third Street Promenade, Suite 201, for the purpose of conducting the following business:

1. **Roll Call**
2. **Public Input on Items on the Agenda**
3. **Consent Calendar**
 - 3.1 **Approval of Minutes:** August 24, 2017
 - 3.2 **Information Item:** Board Attendance Report
4. **Report from Board Chair** – Chairperson Julia Ladd will highlight items of interest to the Board.
5. **Report & Announcements from Staff** – CEO Kathleen Rawson will advise the Board on current matters of interest.
6. **Reports from City Staff, Liaisons, and Consultants**
 - 6.1 **Jason Harris, Economic Development Manager**, will update the Board on Downtown economic development.
 - 6.2 **Rob York, York Consulting**, will update the Board on the Downtown leasing activity and marketplace.
7. **Public Input on Staff and Consultants Reports**
8. **Agenda Items – All items may result in Board action.**
 - 8.1 **Public Records Requests / Records Retention**
Board to consider public records request and records retention policies.
 - 8.2 **Ambassador Program Performance Overview**
Staff to present an overview of the ambassador program efforts of DTSM, Inc. during FY16/17.

9. Board Member Comments and Announcements

Board member announcements and agenda item suggestions.

- 10. Public Input** (Public input is permitted only on items not on the agenda that are within the subject matter jurisdiction of Downtown Santa Monica, Inc. Please note that State law prohibits Downtown Santa Monica, Inc. from taking any action on items not listed on the agenda, including issues raised under this agenda item.)

11. Closed Session (The Board will adjourn to Closed Session)

11.1 Performance Evaluation – GC 54957

Position: CEO of Downtown Santa Monica, Inc.

12. Adjournment

DOWNTOWN SANTA MONICA, INC. OFFICES ARE HANDICAPPED ACCESSIBLE.

The agenda is available in alternate format upon request by calling DTSM, Inc. offices.

If you require any special disability related accommodations, please contact DTSM offices at least three days prior to the scheduled meeting.